

Catawba County Emergency Medical Services Standard Operating Guidelines

Information Releases

General Guideline for Communicating with the Media

- All request from the Media are to be directed to the Manager, Training Officer, or Shift Supervisor.
- Guidelines for the Manager, Training Officer, or Shift Supervisor are as follows:
 - You do not have to release any information about an incident.
 - If the decision is made to release information; the following can be released:
 - The date, time, and location of a call
 - The location responded to
 - The number of victims (if applicable)
 - Confirm we did or did not transport
 - If they ask other questions your response should be "That is confidential by law and I can not comment." Repeat this as often as necessary.
 - You can direct them to the Communications Center as 911 calls are public record.

4/7/06 – BDB